

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RFQ-AM10-2023/01

Date: 20 January 2023

SECTION 1: REQUEST FOR QUOTATION (RFQ) for the development and provision of service and communication skills training for employees of the Migration and Citizenship Service of the Ministry of Internal Affairs (MSC).

International Organisation for Migration (IOM) kindly requests your quotation for the provision of services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted **using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method** and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Approved by:

Signature: _____

Name: Ilona Ter-Minasyan

Title: Head of Office

Date: 20 January 2023

